

ANNEXURE 'A'**GOVERNMENT OF INDIA,
CABINET SECRETARIAT**

Applications are invited to fill up of 10 vacancies for the post of Field Assistant in Auto-mechanic cadre.

2. The post is Group 'C' (Non-Gazetted) and carries pay in PB-1 of Rs. 5200-20,200/- with grade pay of Rs. 2000/- plus other allowances as admissible to Central Government Employees of equivalent grade. The post also carries a special allowance of 15% of the basic pay.

3. The eligibility conditions prescribed for direct recruitment to the post of Field Assistant are as under:-

Age Limit : **18 to 27 Years as on closing date.**

Educational Qualification : **12th pass with Trade Certificate from ITI in Auto-mechanic trade.**

Closing Date : **17.06.2016**

4. The upper age limit is relaxable as under :-

Code. No	Category	Age relaxation permissible beyond the upper age limit
1.	General	No age relaxation
2.	SC/ ST	5 years
3.	OBC	3 years
4.	Central Govt. Employee (Group C)	Up to the age of 40 years for General candidates, 43 years for OBC and 45 years for SC/ST candidates provided they have rendered a minimum of 3 years continuous service in the Government of India Offices/departments on posts in the same line/allied cadre as on last date of receipt of application and continue to be in such service till their appointment in Cabinet Secretariat.
5.	J&K Migrants	Candidates of Jammu & Kashmir who have ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1.1.1980 to 31.12.1989 will be eligible for grant of age relaxation in the upper age limit up to a maximum of 5 years.

5. Candidates fulfilling the eligibility conditions and desirous of applying for the post, are required to send their applications in prescribed enclosed format. Form should be filled in English Capital (Block) letters only. The format may be photo copied/ typed on A-4 size paper.
6. Candidate should possess the prescribed educational qualification as on closing date.
7. Only Indian Nationals are eligible to apply for the above posts.
8. Candidates are advised to furnish correct information regarding their age, educational qualification and Caste/Category (i.e. SC/ST/OBC/ Ex-servicemen/ J&K resident etc) in the application form. They are required to attach with their application the self-attested copies of the certificate of age, educational/technical qualifications, Caste/Category as proof for verification of their eligibility. OBC certificate is to be furnished in the enclosed proforma prescribed for Central Government employment. Submission of OBC certificate in any other format will not be accepted.
9. Any cutting or over writing in any part of the application form will render it liable to be rejected. Candidates are, therefore, advised to take special care while filling the application form. Incomplete application will be **rejected**.

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